

Bound-with and Upside-down Books F 520

1. Bound-with books. A bound-with book is a work containing two or more titles issued separately and bound together after publication. Class the work with the first title in the volume. Assign this call number to each subsequent title.

Exception: If another copy of a subsequent title exists with its own call number (for example, a copy not bound with another title has already been assigned an 050 or 051 appropriate to the work), it is not necessary to add the bound-with call number to the subsequent title.

In the record for each title bound subsequent to the first, assign an additional classification number (050 field with “1” as the first indicator value) appropriate to that work. If this number would be the same as one already found in either an 050 or 051 field in the record, omit it.

Note: The practice of assigning alternate numbers (i.e. multiple \$a subfields of a single 050 field) has been discontinued. Do not assign alternate numbers of that type to each title in the volume.

2. Upside-down books. An upside-down book is a special type of bound-with book containing two titles bound so that each is upside-down in relation to the other and, as a result, the book has two front covers. Class the work with the topic that comes first in the classification schedules. For example, if one work would be classed in PS and the other in PR, class the volume in PR.